

# FEES AND REFUNDS POLICY



RTO ID 91823

This fees and charges, refunds policy outline Rise Education and Training charges and collects fees for the delivery of training and services for domestic students under funding program, and for fee for service students, where applicable, refund for course fees, products and services for the students.

Student undertaking courses under funded program by Queensland Government are obligated to pay the co-contribution fee to their training.

Rise Education and Training is considering the candidates'/students' financial situation during the COVID-19 pandemic stage. From 1<sup>st</sup> April 2022, the student will be paid in the following fee. All the non concessional students will have 50% off by unit price.

## CONTRIBUTION FEE FOR CONCESSIONAL and Non Concessional STUDENTS

Concessional Students	Courses	Per Unit Price	Total Unit	Total Course Fee
	CHC30121 Certificate III in Early Childhood Education and Care	\$8	17	\$136
	CHC50121 Diploma in Early Childhood Education and Care	\$8	15	\$120

## CONTRIBUTION FEE FOR NON CONCESSIONAL STUDENTS

Non-concessional Students	Courses	Per Unit Price	Total Unit	Total Course Fee
	CHC301121 Certificate III in Early Childhood Education and Care	\$16*50%	17	\$136
	CHC50121 Diploma in Early Childhood Education and Care	\$16*50%	15	\$120

RISE EDUCATION AND TRAINING PTY LTD [www.riseeducation.edu.au](http://www.riseeducation.edu.au)

Unit 7/ 727 Stanley street Woolloongabba Qld 4102

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## CONTRIBUTION FEE FOR JobTrainer Funded students

Concessional and non-concessional Students in jobseeker low fee	Courses	Per Unit Price	Total Unit	Total Course Fee
	CHC30121 Certificate III in Early Childhood Education and Care	\$0	17	\$0
	CHC50121 Diploma in Early Childhood Education and Care	\$240*50 %	15	\$120
Concessional and non-concessional Students school leavers(age17-24) low fee	Courses	Per Unit Price	Total Unit	Total Course Fee
	CHC30113 Certificate III in Early Childhood Education and Care	\$0*50%	17	\$0
	CHC50113 Diploma in Early Childhood Education and Care	\$240*50 %	15	\$120

\*Students will be provided with current digital resources in the LMS including current 5<sup>th</sup> edition textbooks.

### Fee for Service Student

Student who is not eligible for the Cert 3 Guarantee, Higher Level Skill or JobTrainer Funding but wishes to undertake the training course at Rise Education and Training will be required to pay for full fee. The fee outline is as below:

Rise Education and Training is considering the candidate's/student's financial situation during the COVID-19 pandemic stage. From 1<sup>st</sup> April 2022, the student will be paid in the following fee. All the Fee for service students will have 50% off of all units fee from the full course fee.

Course Name	Total Course Fee	After discount
CHC30121 Certificate III in Early Childhood Education and Care	\$3750	\$2050
CHC50121 Diploma in Early Childhood Education and Care	\$3350	\$1850

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The following fee charges Apply to Funded and Fee for Service Students/Graduates

Enrolment Fee (Fee for service only)	\$200
Material Fee (Fee for service only)	\$150
ID Card Replacement Fee (All funded and Fee For Service Students)	\$25
Replacement Testamur (Certificate, cancelation, Transcript, Statement of Attainment)	\$50
Course change admin fee	\$50
Progress Letter (Record of results to date)	\$25
PRL (Recognition of Prior Learning)	\$100*

\* PRL (Recognition of Prior Learning). Student who is seeking for RPL to do their studies at RISE will pay \$100 per unit of competency.

\* Material Fee includes digital readings and the printed or online assessment workbook, Certificate, transcript and Student first ID card.

Prior to commence the course, student can have the option to either pay the tuition fee by instalment with minimum \$500 every month till completing the course. Student who has difficulty to pay for the tuition fee, can be negotiated on an individual basis with the CEO in writing by email to [lily.x@riseeducation.edu.au](mailto:lily.x@riseeducation.edu.au)

No Certificate can be issued prior all the tuition fees are paid off.

All fee will be reviewed from time to time, and any changes will be updated in the Fees and Refund Policy and made available on Rise Education and Training website for student access.

## Payment methods

Rise Education and Training accept the following payment method from student or employer:

Electronic Bank Transfer (EFT)

Cheque (Bank Cheque/Money Order)

Cash (Walk in to the office to pay)

Upon receiving payment from student, RISE Education and Training will be issued an invoice detailing:

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- \*The fee had been paid
- \*The unit had been paid
- \*The method paid through
- \*The time period in which the payment is required to be made for fee for service student

## **Credit Transfer or RPL student**

Credit transfer or RPL student will be required to pay administration fee as outline above, and the unit cost fee will be based after granted and/or the remaining unit to be undertaken at Rise Education and Training.

## **Cooling off period for new enrolment**

A cooling off period is 7 days after the date of commencement. If student wishes to withdraw after 7 days of course commencement. No fee will be refunded.

## **Refunds**

Training date are to be arranged with trainer in the weekly schedule and an enrolment form must be signed as well as contribution fee/administration fee must be paid. If student wishes to withdraw or cancel their enrolment within the cooling off period, administration fee will NOT be refunded.

If student wishes to withdraw or cancel their enrolment after 7 days of cooling off period, administration and scheduled unit training fee will NOT be refunded.

Training date are to be arranged with trainer and an enrolment form must be signed as well as administration fee and contribution fee must be paid. If fee for service student wishes to withdraw or cancel their enrolment within the cooling off period, administration fee and resource fee will not be refunded but the tuition fee will be fully refunded. If fee for service student wishes to withdraw or cancel their enrolment after 7 days of cooling off period, administration fee will not be refunded and tuition fee of per commenced scheduled unit will not be refunded.

Student is required to request for refund within 3 months, RISE will not handle refund if request over

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3 months period.

Should RISE need to postpone a course for any reason, every effort will be made to reschedule the course within the following two months. If however, this is not possible or the rescheduled dates do not suit, student will be entitled to a full refund.

This policy does not remove the right of either party to take further action under Australia's consumer protection laws for unpaid and overdue fees. Student may contact the Department of Fair Trading.

Where RISE collects student fees in advance, it will only accept payment of \$1450 from each individual student prior commencement of the course. Following course commencement, RISE may require payment of additional fee in advance from the student but only such that at any given time, the total amount required to be paid which is attributable to tuition or other services yet to be delivered to the student does not exceed \$1500.

Refund Application Form can be downloaded from Rise Education and Training Website [www.riseeducation.edu.au](http://www.riseeducation.edu.au) and refund application form email to [info@riseeducation.edu.au](mailto:info@riseeducation.edu.au)

This new refund policy applies to all the students after it published in 1<sup>st</sup> April 2022. This policy is subject to review from time to time.