

CREDIT TRANSFER/RPL APPLICATION FORM

Student who had completed/ partially completed qualification from anywhere within Australia from a recognized Training Organization is eligible to seek for credit transfer and/or student wishing to apply for Recognise Prior Learning (RPL). Please fill out this application form and hand it in to administration front desk together with original certified copies of your qualification.

- Credit Transfer
 - Recognise Prior Learning
- (Please tick)

Personal Details	
First Name	
Second Name	
Telephone	
Email	
USI (Unique Student identifier)	
CREDIT TRANSFER	
Qualification Seeking Credit Transfer:	

STUDENT Declaration

- ✓ I warrant that the information on this form is correct and complete. I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application, including academic transcript/s, might invalidate my application and that Rise Education and Training may withdraw an offer of a place or cancel my enrolment in consequence.
- ✓ I understand the purposes for which my personal information will be used and permit Rise Education and Training to collect and verify any information, in accordance with the Commonwealth Privacy Principles
- ✓ I authorise Rise Education and Training to obtain further information with respect to my application and, if necessary, seek academic information or transcripts from Australian educational institutions.
- ✓ I understand that Rise Education and Training is not responsible if any educational body or institution does not supply these records. I understand that the results of the search will be made available to me on request.
- ✓ I have attached all documentation and where requested, have organised for certified copies.

I _____ declare that the documents information that I provided above is true and genuine.

Student Signature: _____ Date: _____

Office use only

Full name of staff member & position processing application:

CT Outcome:

Documents verified for authenticity:

CT approved/not approved:

**Student advised of outcome:
on (date) by:**

Photocopy of this page

Letter

Email

RPL Qualification Kit issued to Student on (date):

Emailed:

RPL Kit picked up from Office :